



## PERSONAL INFORMATION FORM

Post	Media and Communications Officer
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Personal Details		
Full Name:		
Address:		
Tel. Numbers:		
Email Address:		
National Insurance Number:		
Do you require a permit for working in the UK? You will be required to produce evidence of eligibility to work in the UK.	YES	No
Details:		

<p>Please note below any criminal convictions except those 'spent' under the Rehabilitation of Offenders Act 1974 in the box below or on a separate covering note. If none, please state.</p>

<p><b>Declaration:</b> I declare that the statements in this form are correct. I understand that any job offer will be conditional on references that are satisfactory to the Diocese of Bath &amp; Wells. For posts which will involve working with children, young people and vulnerable adults a clear enhanced DBS check will be required.</p>			
Signature		Date	

Please complete Page 2 before signing

## References

Please give details of two to three referees who can comment on your suitability for the job, one of whom must be your present or most recent employer and one from a leader in your current church. References from **friends and relatives are not acceptable**. We reserve the right to contact any of your previous employers. We prefer to contact referees after shortlisting but prior to the interview however please indicate below any referees that should only be contacted were you to be offered the post.

### Referee 1:

Name:	
Address:	
Telephone Number:	
Email:	
Position/Occupation:	
Relationship to you:	
May we approach this referee?	

### Referee 2:

Name:	
Address:	
Telephone Number:	
Email:	
Position/Occupation:	
Relationship to you:	
May we approach this referee?	

### Referee 3:

Name:	
Address:	
Telephone Number:	
Email:	
Position/Occupation:	
Relationship to you:	
May we approach this referee?	