

# Annual Church Family Meeting – Wednesday 26 April 2017

## Annual Vestry Meeting (Election of Church Wardens)

Mark Dixon and Carolyn Scriven have stepped down from their roles as church wardens.

3 church members have been proposed and seconded as church warden – details below

- |                     |                             |                         |
|---------------------|-----------------------------|-------------------------|
| ➤ Christine Absolon | Proposed: Carolyn Scriven   | Seconded: Marilyn Perry |
| ➤ Richard Meryon    | Proposed: Patricia Corcoran | Seconded: John Porter   |
| ➤ David Purdon      | Proposed: Mark Dixon        | Seconded: Jo Robinson   |

There had been some consideration as to whether we might have 3 church wardens but we have established from church law that we can only have 2. Each of the 3 candidates came to the front to introduce themselves, then retreated into the Wordsworth Prayer Chapel and did not take part in the voting process.

Members of the electoral roll were handed ballot papers on arrival. Votes were cast and Judith Wade and David Hutchinson counted the votes in the creche.

Paul expressed his thanks to Mark and Carolyn. Mark and his family will be leaving Holy Trinity in order to worship in Bathford where they live. Paul expressed his thanks to Mark for all his leadership, support and strategic input. He also expressed his thanks to Carolyn for her spiritual insight, pastoral care, and her leadership and vision. Mark and Carolyn were presented with gifts to thank them.

The Vestry meeting was declared closed and the Annual Parochial Church Meeting was declared open, with Paul Kenchington chairing.

SEE RESULTS OF ELECTION UNDER ITEM 5

Nominations are now closed for PCC vacancies

## Annual Parochial Church Meeting

- 1. Apologies for absence** – Stuart Mitchell, Mark Womersley, Fiona Womersley, Simon Wilsher, Sue Wilsher, Kath Harris, Jan Robertson, Molly Spear, Jean Maguire, Denise Weikert, Alison Abbott

- 2. Minutes of last year's meeting**  
These were UNANIMOUSLY ACCEPTED as a true record of the meeting.

- 3. Presentation of the Electoral Roll**  
Paul presented the electoral roll with 243 names.

The only church member who has died over the last year is Bill Elliot. John Crookes also died in the last year, and although he was on the South Stoke electoral roll more recently, he was a member of HT for many years.

The electoral roll was UNANIMOUSLY ACCEPTED as the electoral roll of this church.

- 4. Election of members of the Deanery Synod** (No Nominations have been received)

PK encouraged people to consider being a part of Deanery Synod which focuses on discipleship, mission and evangelism.

## 5. Outcome of the church warden elections

It was announced that after a close vote, Christine Absolon and David Purdon have received the most votes and so have been elected as our new church wardens.

## 6. Election of Deputy Church Wardens

- **David LeTall** (HolyTrinity) Proposed: John Porter Seconded: Stuart Mitchell
- **Peter Houston** (St Andrew's) Proposed: Ali Sturgess-Durden Seconded: Eli Archer

David and Peter were both invited to stand. Paul apologised that Peter Houston's details were not included in the booklet originally produced, but assured people that the St Andrew's congregation have been aware for some time that Peter is standing for election. Those present indicated with a show of hands that they would like to support both these candidates as deputy church wardens.

## 7. Election of members of the Parochial Church Council

There were 4 vacancies and 3 nominations have been received. The candidates were invited to stand.

- **Sally Hogg** Proposed: Penny Williams Seconded: Susanna Davies
- **Mark Humphriss** Proposed: Richard Hargrave Seconded: Jenny Armstrong
- **Stuart Mitchell** Proposed: Tim Dewes Seconded: Lydia Collison

Those present indicated their support of these people by a show of hands.

Paul expressed his thanks to each of those now stepping down from their role as PCC member:

Marilyn Perry , Jon Blair, Alan Hodges, Susie Houston

## 8.30 pm Reports (verbal)

### a Finance, *John Talbot*

JT presented the finances through a series of power point slides. JT drew particular attention to the following:

**RESERVES** Good stewardship means we need to hold cash in the bank and can then respond to a sudden decline in income. Our reserves at the end of 2016 were £454,000. We are budgeting to reduce these reserves to the target level over the coming years.

**UNRESTRICTED INCOME AND EXPENDITURE** Unrestricted income in 2016 was £455k, and unrestricted expenditure was £484k

**RESTRICTED RESERVES** – We have received a grant from St John's Trust for £30k spread over 3 years for CAP (3 annual instalments of £10k each year).

There has been an increase in our parish share as we changed our category (relative wealth rating) to the 'favourably placed' category. We are in discussion with the Diocese about the

possibility of receiving a 'ministry allowance' which would enable us to redirect some of the parish share funds back to our local activity, almost like a 'parish share rebate'.

BALANCE SHEET The total balance for 2016 was £454k with a split of £406k (unrestricted) and £48k (restricted)

In response to questions posed, JT clarified the following points:

- our target level of reserves is £230k, (set at roughly 6 months of our expenditure).
- we expect our parish share to be stable now or possibly decrease in light of the 'ministry allowance'

JT proposed the approval of the statutory accounts for year ending 31 December 2016. John Knowles seconded this. All were in favour.

PK expressed his thanks to JT for all his work as treasurer, and also to Katie Talbot for all her work.

### **b Fabric , Mark Dixon**

Mark reported the following main points from the year:

- i. Stuart Mitchell has joined the Buildings Committee and is a great asset
- ii. We are about to start on major work to some of the special trees in the church gardens
- iii. The stain glass windows have all been cleaned
- iv. Lights have been installed to light up the pathway along the south aisle
- v. Church carpets have been cleaned
- vi. The upper room in the Church Rooms has been repainted
- vii. Much work has been done at StACC which Nick Stubbs is overseeing
- viii. Many thanks to Chris Stone (caretaker) who does a brilliant job of overseeing much of the buildings work. Round of applause was given for Chris Stone.
- ix. Finally Mark shared the dream the Buildings Committee have considered of a building a 'wrapround' space next to the south aisle of the church, with glass walls, to create a social space for coffee after church etc.

PK expressed his thanks to Mark and the Buildings Committee.

### **c. Staffing**

*Ali Sturgess-Durden*

Membership of the Staffing Committee:

Paul Kenchington, Tim Dewes, Eammon Kelly, Liz Hume (Operations Manager), and one of the new church wardens will also join the committee

Ali thanked the members who have stood down from the Staffing Committee in the last year: Mark Humphriss, Carolyn Scriven, Sally Buddle. All 3 contributed the expertise, judgement, balance and compassion which have become the hallmarks of the committee and which the members strive to maintain going forwards.

The following matters have been dealt with over the last year:

- i. We have said farewell to Judith Wade, finance officer
- ii. Gary Paul has been newly appointed as finance officer
- iii. Thank you to Liz and the team for managing things in the interim period before Gary's appointment
- iv. Claire Morrish was appointed as children's minister.
- v. Contracts were extended for Jo Robinson (pastoral minister) and Amanda Wetton (CAP Centre Manager)

- vi. We introduced 'auto enrolment', ensuring compliance with new statutory obligations to offer a suitable pension scheme and monthly contribution as an employer.
- vii. Line-management training has been provided for line managers.
- viii. Review of our safeguarding policy
- ix. Review of the terms of reference for the Staffing Committee

Paul expressed his thanks to Ali and the Staffing Committee.

d. **Vicar's report** (For a full report of the year, see the report in the annual accounts)

A power point presentation was shown with photos from the previous year.

PK reported that it has been a good year with many new people welcomed and some great times of worship. In particular, the following were highlighted:

- i. A new pattern of regular services was introduced: classic, contemporary, midweek service, open space.
- ii. Ongoing outreach to the community at St Andrew's
- iii. Planning for a presence on Mulberry Park continues to be a focus
- iv. A fundraising night for Albania raised £6k.
- v. A series of summer events (kids holiday club, seniors holiday at home and the youth weekend away)
- vi. A new venture to connect young and old - 'Oaks and Acorns'.
- vii. Claire Morrish presented a gift to Mary Jelbert and Tanya Watt, both of whom are stepping down from Ruth's Crew having served for many years.
- viii. Thanks were also expressed to:
  - Charmian Kingswell and Sarah Andrews for all the work behind the scenes in safeguarding
  - The staff
  - The team of volunteers in so many different areas of ministries

Testimonies were given by Dan Young, Martin Gilmore, Jo Drew

Paul clarified that his official retirement date is 30<sup>th</sup> September. There will be a farewell service and lunch at StACC on Sunday 10 September and at HT on Sunday 17 September.

On Tuesday 30<sup>th</sup> May, there will be a meeting with the Archdeacon for the 3 PCCs in the Benefice and for anyone else who wishes to attend, to hear more about the process of appointing a new vicar in the vacancy.

Paul invited questions:

John Knowles thanked PK and the church wardens for their ministry of reconciliation

Carolyn Scriven led a time of prayer